



NOTICE OF FUNDING OPPORTUNITY (NOFO)

PART 1. Overview Information

Participating Organization:	Louisiana Commission on Law Enforcement and Administration of Criminal Justice
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Funding Opportunity Title:	2017 Title II (JJDP) Formula Grant Program
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Announcement Type:	JJDP – New Grants
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Catalog of Federal Domestic Assistance (CFDA) Number:	16.540
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Federal Award Identification Number (NAIN):	2017-JF-FX-0019
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Federal Award:	\$500,464
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Period of Performance:	October 1, 2017, through September 30, 2020 Twelve (12) Months Unless Otherwise Noted
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Funding Opportunity Purpose:	<p>The OJJDP FY 2017 Title II Formula Grants Program will support state and local efforts to plan, establish, operate, coordinate, and evaluate policies and projects, directly or through grants and contracts with public and private agencies, for the development of more effective education, training, research, prevention, diversion, treatment, and rehabilitation programs and reform efforts in the area of delinquency prevention and juvenile justice system improvement. The Formula Grants Program is authorized under Sections 221–223 of the Juvenile Justice and Delinquency Prevention Act (JJDP Act) of 1974, as amended, 42 U.S.C. §§ 5631–5633. Pursuant to Part B of Title II of the JJDP Act, states, to receive formula grants, must submit a plan for carrying out their purposes applicable to a 3-year period. This announcement contains instructions applicable to the FY 2015 Title II Formula Grants application.</p>
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Due Dates:	Contact the applicable District Director for Notice Of Intent (NOI) Due Dates
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Notice of Intent:	<ul style="list-style-type: none">• Submit form to the District Director for review and selection.• If selected to continue application process, applicant will receive an invitation to apply to LCLE in Egrants system.• Applicants that do not comply may be delayed or not accepted for review.
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PART 2. Full Text of the Announcement

A. PROGRAM DESCRIPTION

The Office of Juvenile Justice and Delinquency Prevention (OJJDP) was established to support and guide states and localities as they work to prevent delinquency and involvement of youth with the justice system and to improve their youth justice systems and services. OJJDP is committed to continued evolution of our nation's juvenile justice system to a system that is in contact with children and youth only when deemed necessary to maintain community safety and protection; a system that is free of racial and ethnic disparities where all due process protections are fairly and equitably afforded to every child and youth in its care; and a system that ensures accountability and provides developmentally appropriate, trauma informed, and properly tailored treatment, rehabilitation, education, and well-being supports to the children and youth being served.

OJJDP envisions a nation where our children are healthy, educated, and free from violence. If they come into contact with the juvenile justice system, the contact should be rare, fair, and beneficial to them.

The purpose of the FY 2017 Formula Grants Program solicitation is two-fold:

1. Create an overarching, developmentally-appropriate, and trauma-informed framework for states to use to inform and connect youth justice work to development of individual and multi-agency, comprehensive state plans that support the well-being of all youth.
2. Give specific instruction for the 2017 Three-Year Plan to achieve the formula grant program goals.

In support of OJJDP's vision, OJJDP's Formula Grant Program aims to enhance states' capacity to:

1. Prevent juvenile delinquency.
2. Protect, support, and ensure the fair treatment of youth who come in contact with the juvenile justice system and work to eliminate racial and ethnic disparities at all decision and contact points.
3. Support the well-being of youth involved or at risk of being involved in the juvenile justice system.
4. Develop and sustain state level juvenile justice system reform to improve positive youth outcomes.
5. Ensure compliance with the requirements of the JJDP Act.

OJJDP supports the states in their efforts to address the causes for the disproportionate number of youth of color in the juvenile justice system and identify new and innovative ways they can achieve racial equity and fairness, increase the availability and types of developmentally-appropriate evidence-based prevention and intervention programs and practices, increase the number of evidence-based programs and practices to reduce the number of youth in custody and the number of youth who come in contact with the juvenile justice system, and improve the juvenile justice system through policy and practice reforms, professional development, and full participation of youth and families in the analyses of problem areas and development of solutions and assessment of results.

B. AWARD INFORMATION

Funding Instrument: The Louisiana Commission on Law Enforcement will issue grant awards.

Application Types Accepted: Continuations, Renewals, and New Applicants/Applications.

Funds Available: Refer to your appropriate District.

Award Project Period: Twelve (12) months within the period of October 1, 2017, and September 30, 2020, because of existing variable project periods.

Financial Management and System of Internal Controls:

If selected for funding, the award recipient must:

- Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework”, issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with Federal statutes, regulations, the OJP OCFO Financial Guide and the terms and conditions of the Federal awards.
- Comply with State statutes, regulations, Juvenile Justice and Delinquency Prevention Advisory Board and Commission guidelines.
- Evaluate and monitor the non-Federal entity's compliance with statute, regulations and the terms and conditions of Federal awards.
- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

C. ELIGIBILITY INFORMATION

1. Eligible Applicants:

- Community-Based Programs
- Courts
- Corrections
- Faith-Based Programs
- Indian Tribe Programs
- Juvenile Detention Facilities
- Juvenile Justice Programs
- Law Enforcement Agencies
- Local Private Agencies
- Non-Justice System Agencies
- Probation & Probation Agencies
- Prosecution Agencies
- Other Units of Local Government

2. Match Requirements

- Match is not required of JJDP applicant agencies.

3. Other Requirements

- **Background and Fingerprint Checks**

Any staff person working for your agency, including volunteers, secretaries, counselors, etc., who come into contact with vulnerable populations, including youths served by your programs must have had an employment-rated criminal background check conducted to ensure their history is clear. The staff must comply with the most current version of the Louisiana Child Protection Act, LRS 15:587.1 and the Adult Protective Services (APS) Law, LRS 15:1501-1511.

- **Conflict of Interest Disclosure Form**

4. Other Requirements (Continued)

- **Supplanting/Non-Supplanting**

- Federal funds must be used to supplement (add to), enhance or expand existing services for program activities and not replace those funds that have been appropriated for the same purpose.
- A grant recipient may not use Federal grant funds to defray any costs that the recipient already is obligated to pay.
- The possibility of supplanting will be the subject of careful application review, possible pre-award review, post-award monitoring, and audit of any finding.
- If any additional information, assistance with definition, or examples of supplanting is needed, please contact the LCLE JJ Specialist.

D. APPLICATION AND SUBMISSION INFORMATION

Applicants will first submit a Notice of Intent (NOI) Worksheet to the appropriate District Director. The Notice of Intent (NOI) worksheet can be found at www.lcle.la.gov. The District will review and determine projects to move forward to the application process. Applicants will receive an invitation to submit the full application on the Louisiana Commission on Law Enforcement's E-grants system. The NOI submission materials can be found at www.lcle.la.gov.

What the Notice of Intent should include:

Complete the NOI Worksheet, obtain the authorized official signature and return to the appropriate District.

NOI Worksheet

- Applicant Agency – Legal name of the agency.
- Project Title – Descriptive title of proposed project.
- Section 1. Agency Description Information – Please check the box that best describes the agency.
- Section 2. Federal Program Area – JJDP applicants will be assigned an Egrants Funding Stream identification number according to the thirty-one (31) program area chosen as listed on Pages 2, 3, 4, and 5 of this document.
- Section 3. Do not enter information in this table.
- Section 4. Proposed Budget – For each budget item, thoroughly and clearly describe every category of expense listed and demonstrate cost effectiveness and relation to the goals of the project. Please refer to the table below to include your calculations. Include a description of the procurement process for equipment purchases and consultants/contracts. Indirect cost rate agreement (if applicable) should be attached. If the applicant does not have a federally approved cost rate agreement, costs may be allocated in the direct cost categories.

New Applicant Agencies

If the new applicant agencies have not yet demonstrated a record of providing services, they must demonstrate that twenty-five percent (25%) of their overall financial support is from non-federal sources.

Funding Restrictions

All awards are subject to the terms and conditions, cost principals, and other considerations described in 2 CFR 200, Louisiana Statute and LCLE policy.

In addition, JJDP Funds cannot be used for the following purposes:

- No funds may be used for "behavior control" or "bio-medical" experimentation on individuals or any research involving such experimentation.
- No funds paid to any public or private agency, organization, or institution, or to any individual (either directly or through a State agency or local agency) may be used for construction.
- No funds may be paid under this title to a residential program.

Required Registrations for Applicants

All agencies are required to provide the following documents:

- LCLE Egrants Organization Registration must be complete before applying for funds.
- IRS Form W-9 (Taxpayer Identification and Certification)
- IRS Form 501C3 (Tax-exempt Status for Non-profit Organizations)
- State of Louisiana Self-Service Request for Vendor only if new agency to be set up for payment from State of Louisiana: https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg
- DUNS (Data Universal Numbering System) Number Certificate
- CAGE (Commercial and Government Agency) Code Certificate
- SAM (System for Award Management) Number and current Expiration Date (SAM.gov)
- Louisiana Secretary of State Non-Profit Corporation Certificate
- All agencies with a private, non-profit, or non-governmental status are required to procure and maintain adequate and sufficient liability insurance and a certificate of insurance naming LCLE as an additional insurer and should be issued and submitted with the application.

E. APPLICATION REVIEW INFORMATION

Criteria:

Each application will be evaluated and scored on the NOI Components and two Budget Components using a 100 point scale by the District.

1. Project Summary and Strategy (30 points)

This section should be a succinct summary containing the description of the problem this project seeks to address the project's purpose, the program description, and expected results. Propose a clear and realistic implementation plan to comprehensively address objectives of this Notice of Funding Opportunity. It should also outline the relevant and appropriate main activities.

2. Goals (15 points)

This section should outline the Program Goals and Expected Results for the project.

3. Objectives (15 points)

This section should state clearly defined and quantitatively measurable objectives that support programmatic progress. Please present a brief, work plan including target dates for activities, which reflects the overall program approach and its objectives.

4. Organizational Capacity and Past Performance (20 points)

This section of the application provides information about the applicant organization and any proposed key partners. It provides evidence that the applicant has the ability to successfully carry out the program activities of the grant. Provide a description of the applicant organization – including its general purpose, goals, annual budget (including funding sources), and major past and current activities and projects undertaken. Include a description of all key partners for this project and of the proposed working relationship with them.

Budget Components

1. Budget Appropriateness (10 points)

Budgeted items are obviously necessary to the achievement of the goals and activities as presented in the application.

2. Cost-Effectiveness (10 points)

Applicants should propose expenditures that are reasonable, allowable, and allocable to the proposed activities and reveal their understanding of the 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principles, and Audit Requirements.

F. AWARD INFORMATION

If the application receives approval from the District review, the applicant will be invited to submit the full application through the LCLE E-grants system. The application will then be presented to the Commission for final approval after which time an award will be issued. Awardees are expected to comply with all special conditions, certified assurances, and will meet the quarterly programmatic and fiscal reporting requirements.

No diminished support policy is presently in effect for all programs, but the Board will reserve the right to approve a program at a reduced level. This will take into account other projects requesting funding and the past ability of the agency to appropriately expend its award funds. Funding is contingent on funds availability, proper subgrant management, meeting goals and objectives, and complying with all requirements. The Board may make recommendations to the Commission to reduce funding or discontinue funding to those agencies not meeting these requirements.

G. CONTACT INFORMATION

DISTRICT DIRECTORS

District Director 1

Ken Walker, District Director
Sybil Richards, Assistant District Director
Jeremy Edwards, Grant Manager
Northwest Law Enforcement Planning District
Director, Inc.
615 Main Street
Pineville, Louisiana 71360-6935
Phone: (318) 487-5432

District Director 2

Marky Tucker, District Director
David Rigdon, Assistant District Director
North Delta Law Enforcement Planning District
Director, Inc.
P. O. Box 3291
Monroe, Louisiana 71210-3291
Phone: (318) 998-6041

District Director 3

Ken Walker, District Director
Sybil Richards, Assistant District Director
Jeremy Edwards, Grant Manager
Red River Delta Law Enforcement Planning District
Director, Inc.
615 Main Street
Pineville, Louisiana 71360-6935
Phone: (318) 487-5432

District Director 4

Amanda Bourque, District Director
Danae Vincent, Assistant District Director
Evangeline Law Enforcement Council, Inc.
900 East University
Lafayette, Louisiana 70502-3986
Phone: (337) 291-7153

District Director 5

Wanda Johnson, District Director
Capital District Director Law Enforcement
Planning Council, Inc.
1406 South Range Avenue, Suite 5
Denham Springs, Louisiana 70726-4801
Phone: (225) 667-1503

District Director 6

Bonnie Vaughan, District Director
Southwest District Director Law Enforcement
Planning Council, Inc.
1323 Oak Park Blvd.
Lake Charles, Louisiana 70602-1543
Phone: (337) 439-6750

District Director 7

Ronald Lampard, District Director
Jody Moreau, Administrative Management Specialist
Jefferson Parish Criminal Justice Coordinating
Council (CJCC) & the Metropolitan District Law
Enforcement Planning and Action Commission,
Inc. (METLEC)
1221 Elmwood Park Blvd., Suite 607
Harahan, Louisiana 70123-2337
Phone: (504) 736-6903

District Director 9

Charles West, District Director
Maria Kay Chetta, Deputy Director
Tuan Brown, Juvenile & Byrne/JAG Grant Mgr
New Orleans, City of/Office of Criminal Justice
Coordination
1300 Perdido Street, Room 8E15
New Orleans, Louisiana 70112-2125
Phone: (504) 658-4044

LOUISIANA COMMISSION ON LAW ENFORCEMENT

Demetrius Joubert

JJ Specialist/Compliance Monitor

Demetrius.Joubert@lcle.la.gov

Phone: (225) 287-8319

Rutha Chatwood

Federal Programs Section Manager

Email: Rutha.Chatwood@lcle.la.gov

Phone: (225) 342-1625

Martha Addison

Grants Manager

Martha.Addison@lcle.la.gov

Phone: (225) 342-1574

Jim Craft

Executive Director

Jim.Craft@lcle.la.gov

Phone: (225) 342-1560

LCLE Website: www.lcle.la.gov

Egrants Website: www.egrants.lcle.la.gov

Egrants Information: www.lcle.la.gov

Egrants Email: egrants@lcle.la.gov

Egrants Telephone: (225) 342-1968

